

**REPORT FOR: PERFORMANCE AND  
FINANCE SCRUTINY  
SUB-COMMITTEE**

---

<b>Date of Meeting:</b>	29 January 2013
<b>Subject:</b>	Chair's report
<b>Responsible Officer:</b>	Alex Dewsnap, Divisional Director, Strategic Commissioning
<b>Scrutiny Lead Member area:</b>	All areas
<b>Exempt:</b>	No
<b>Enclosures:</b>	Appendix A: Note of Chair's briefing held on 1 November 2012  Appendix B: Note of Chair's briefing held on 27 November 2012  Appendix C: Summary of issues selected for further monitoring at Q2 2012/13

**Section 1 – Summary and Recommendations**

This report sets out issues considered by the Chair since the last meeting of the Performance and Finance scrutiny sub-committee.

**RECOMMENDATIONS:**

The sub-committee is requested to note the report.

## **Section 2 – Report**

### **Introductory paragraph**

This report outlines the work of the Chair and Vice-Chairman since the last report to the meeting of the sub-committee held on 6 November 2012.

### **Background**

#### **1. Chair's Briefing – 1<sup>st</sup> November 2012**

A briefing for the Chair and Vice-Chairman was held on 1 November covering the SAP Change & Project Programme and Payment of Invoices. A note of the briefing is available at Appendix A.

#### **2. Chair's Briefing – 27<sup>th</sup> November 2012**

A briefing for the Chair and Vice-Chairman was held on 27 November. A note of the briefing is available at Appendix B. The meeting covered

- Matters arising from last P&F questions (In-year budget changes/virements and the use of acronyms)
- Q2 Finance update
- Homelessness Prevention
- Child Protection Plans
- Corporate Scorecard Q2 2012/13 and update on indicators identified for further monitoring
- Special P&F sub-committee meeting on 4<sup>th</sup> March 2013.

Agenda items were also agreed for the 29th January 2013 meeting.

#### **3. Future Chair's Briefings**

The next Chair's briefing will be held in late February/March 2013.

#### **4. Agenda items – 4<sup>th</sup> March 2013**

- 'Engaging Young People' review – report on progress
- Progress on Academies – performance outcomes

#### **5. Agenda items – 23<sup>rd</sup> April 2013**

- Chair's report
- Revenue and capital monitoring
- Capita outsourcing – update
- Private Rented Sector review – report on progress
- Debt Recovery review – report on progress

The following items will be considered at a later date:

- IT issues – migration to Outlook: a briefing was held on 15 October, attended by the chair of P&F and the vice-chairman of O&S (Cllr Paul Osborn). The Portfolio Holder (Cllr Graham Henson) and Portfolio Holder's Assistant (Cllr Bill Phillips) were in attendance. A full report will be provided to the sub-committee at a future date.

### **Financial Implications**

This report deals with matters of financial and service performance throughout.

### **Performance Issues**

This report deals with matters of financial and service performance throughout.

### **Environmental Impact**

Not applicable.

### **Risk Management Implications**

Not applicable.

### **Corporate Priorities**

The work of the sub-committee addresses all of the council's corporate priorities.

### **Section 3 - Statutory Officer Clearance**

Not required for this report.

### **Section 4 - Contact Details and Background Papers**

**Contact:** Guy Fiegehen, Scrutiny Officer, 020 8420 5389,  
[guy.fiegehen@harrow.gov.uk](mailto:guy.fiegehen@harrow.gov.uk)

#### **Background Papers:**

**Strategic Performance Report for Q2** – available at:

<http://www.harrow.gov.uk/www2/mgChooseDocPack.aspx?ID=61074>

(Cabinet, 13<sup>th</sup> December: Item 13 – Appendix 1)